



# City of Seattle

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## CIVIL SERVICE COMMISSIONS

### Public Safety Civil Service Commission

Commission Chair Joel A. Nark

Commissioner Stacy Connoles

### Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Administrative Staff Assistant

## Public Safety Civil Service Commission

July 30, 2020-Special Meeting

Approved: September 17, 2020

**Call to Order:** Commission Chair Joel Nark called the July 30, 2020 Public Safety Civil Service Commission Special Meeting to order at 10:00 am. The meeting was held via Skype per the Washington Governor's Proclamation No. 20-28

### In Attendance via Skype

Commission Chair Joel Nark

Commissioner Stacy Connoles

Andrea Scheele, Executive Director

Teresa Chen, Assistant City Attorney

Teresa R. Jacobs, Administrative Staff Assistant

## 1. APPROVAL OF MINUTES

### Approval of Minutes-June 18, 2020 -Monthly Meeting

The Commission reviewed the minutes of the June 18, 2020 Special Meeting. Commissioner Connoles moved to approve the minutes as written. Commissioner Nark seconded the motion. The minutes were approved by acclamation and will be signed by the chair.

### Approval of Minutes-July 2, 2020 -PSCS Special Meeting

The Commission reviewed the minutes of the July 2, 2020 Special Meeting. Commissioner Connoles moved to approve the minutes as written. Commissioner Nark seconded the motion. The minutes were approved by acclamation and will be signed by the chair.

## 2. EXAM PROTEST APPEAL

### • Fireboat Pilot Exam Protest Appeal-PSCSC No. 20-04-015

The commission heard the protest appeal of Fire candidate Lt. Wynn who took the written exam for Fireboat Pilot. The candidate stated that a portion of the exam (Chartlet) was not made available to

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### City of Seattle Civil Service Commissions

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study 90 days prior to the taking of the exam and requested the commission to throw out that portion of the exam. There was one counter protest to the appeal. Lt. Bocchetti who was also a candidate stated that he did receive all the study materials and had ample time to study and stated that if the commission were to throw out the portion of the exam, he and other candidates would have lost time to study for other portions of the exam.

### 3. EXAM UNIT UPDATES

- **Yoshiko Grace Matsui, Fire Exams Analyst:** Ms. Grace Matsui stated the exams unit is currently administering scores with the assessors for Sergeant Oral Boards. The register will be released in the next two weeks. Ms. Grace Matsui also stated the unit is awaiting administering entry level exams.
- **Rachael Schade, Police Exams Analyst:** Ms. Schade was not present at the meeting.

### 4. EXECUTIVE DIRECTOR REPORT: Andrea Scheele, Executive Director gave her report to the commission on the following:

- **COVID-19 Update:** Staff will continue to telework through January 8, 2021.
- **Budget Update:** The City has not requested any additional budget cuts. Ms. Scheele stated she is awaiting budget changes for 2021-2022 and the CIV budget is currently at 50%.
- **WebEx:** The Commission will be notified when the meetings will be switched permanently from Skype to the WebEx platform.

### 5. CASE STATUS REPORT

- **Novisedlak v. SPD-PSCSC No. 20-01-011-Update:** The 1<sup>st</sup> Prehearing has been scheduled for August 18. Executive Director Scheele will preside. The Commission will be provided multiple dates to determine the dates to hold the hearing.
- **Lt. R. Crawford-PSCSC No. 20-03-014-Request for Decision (Veteran's Preference):** Lt. Crawford was present with his attorney to address the commission on a decision of the Executive Director to deny his request for removal of Veteran's Preference points awarded for second time on the Fire Captain's Promotional register.

### 6. EXECUTIVE SESSION: The Commission went into Executive Session at 11:50 am. to discuss Written Exam Protest and Potential Litigation. The Executive Session ended at 12:24 pm.

- **Written Exam Protest:** Commissioner Connole moved to deny the request of Lt. Wynn to throw out the Chartlet portion of the Fireboat Pilot Exam . Commission Chair Nark seconded the motion. The motion passed and the appeal was denied.
- **Potential Litigation:** Commissioner Connole moved to uphold the decision of the Executive Director, denying Lt. Crawford's request for removal of Veteran's Preference Points. Commission Chair Nark seconded the motion. The motion passed and the appeal was denied.

**Adjourn:** All other business before the Commission having been considered, Commission Chair Nark adjourned the meeting at 12:30 pm.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 9/17/2020

/s/ Joel A. Nark 9/17/2020

*Teresa R. Jacobs*

Date: **9-17-20**

Teresa R. Jacobs  
Administrative Staff Assistant

J. A. Nark

Date: **02/22/2021**

Joel A. Nark  
Commission Chair

\*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>

Signature:   
J. A. Nark (Feb 22, 2021 16:43 PST)

Email: [j.nark@comcast.net](mailto:j.nark@comcast.net)